



## SETTING UP YOUR OFFICE...

1. Laptop or Desktop (System Requirements listed #2-12) or MAC Computer:
  1. MAC – the required Operating Systems
    - a. Intel core i5 2.7 GHz processor or better
    - b. Operating System of MAC OS x 10.10 Yosemite or higher.
    - c. Download of the bootcamp software and a licensed version of Windows
    - d. Must have an ethernet port
    - e. Memory: 4 GB (minimum) or 8 GB+
    - f. 20 GB+ of available space and 60 GB+ of total space
2. Computer Monitor (15" or higher...)
  1. 1280 x 1024 (SXGA) screen resolution or 1920 x 1080 (Full HD or 1080p).
  2. Dual monitors may be required on some client programs.
3. Operating Systems: (one of the following listed below)
  1. Windows 10
4. Computer Hard Drive:
  - a. Dual-core 2.8 or more GHz (20 GB available space/60 GB total space) or Intel i class dual core processor
  - b. Atom, Celeron, Pentium and Opteron processors are not permitted.
5. Memory: 4 GB of RAM (minimum) or 8 GB of RAM or more is preferable
6. Computer to be Linux Compatible for ASD (Arise Secure Desktop) platform security.
7. Connection: Minimum of 10 mbps download/Minimum 3 mbps upload
8. Computer Keyboard and Mouse
9. Hard-Wired Land Line Telephone connection (plain old telephone line) w/long distance and international long-distance service (preferably through your cable provider). Based on the client preference, the following are also excepted: cable telephony, digital service or business class VOIP. Softphones and cell phones are not permitted.
10. Hardwired Broadband Internet Service via DSL, Cable or Fiber Optic with an internet connection: minimum download speed of 10 mbps and a minimum upload speed of 3 mbps. Wireless connection is PROHIBITED. USB connected modems are not supported.

11. Internet Software: Internet Explorer 11 on Windows10. Optional: Mozilla (Firefox) and/or Google Chrome.
12. Computer Protection: Windows Defender for Windows 10.
13. Computer Desk/Chair
14. Office space
15. Noise cancelling headset with microphone (Brands: Logitech, Plantronics or Microsoft)
16. Combination Dry Erase Board w/Cork (optional)